FROM

(Please state your name and address)

TO

Ministry of Foreign Affairs

Presidential Avenue, 1447 Nicosia, Cyprus

οr by email to: [dpo@mfa.gov.cy](mailto:dpo@mfa.gov.cy)

Date……..

**REQUEST FOR ACCESS ACCORDING TO ART.15 GDPR**

I am hereby requesting access according to article 15 GDPR. Please confirm whether you are processing any personal data concerning me.

In case you are, I am hereby requesting access to the following information pursuant to article 15 GDPR:

1. All my personal data that you have stored

2. The purpose of the processing

3. The recipients to whom the data have been or will be disclosed

4. Where possible the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine the period

Please see the following information necessary for my identification:

**(State here the necessary information like name, date of birth, postal address, email, number of identity/passport and attach herewith a copy).**

Signature